



Veazie Police Department

Mark Leonard, Chief of Police
1084 Main St
Veazie, ME 04401
Tel / Fax: (207) 947-2358



Thank you for your interest in employment with the Veazie Police Department. Within the enclosed packet of information you will find an Employment Application. We require this document to standardize all applicant's information. When complete, return this packet to the Veazie police Department or the Veazie Town Office.

Our initial employment screening process includes the following steps:

1. Written Examination (ALERT Exam)
2. Physical Fitness Assessment (MCJA 40th Percentile Standards)
3. Oral Board Interview
4. Chief's Interview

For the written examination portion of the process, we will utilize the Maine Criminal Justice Academy (MCJA) ALERT exam. The ALERT exam is a reading and writing comprehension test based upon the level required to complete the MCJA Basic Law Enforcement Training Program curriculum. All applicants, who have not already taken this test, must schedule the test with MCJA and present, to my attention, verification of the ALERT exam completion and a passing score. Scheduling of the test, if not previously done, and payment of fees is the responsibility of each applicant. An ALERT Exam Application is attached.

A passing physical fitness assessment is required to become a Police Officer with the Veazie Police Department. This will be conducted at the Maine Criminal Justice Academy and payment of fees will be the responsibility of each applicant. The MCJA physical fitness testing protocol is attached. MCJA is offering physical assessment test at the criminal justice academy and any candidate wishing to take this test may do so and attach any results to the completed application.

After the initial screening process, the top candidate(s) will be given a Conditional Offer of Probationary Employment and then will be subjected to an extensive background investigation, medical fitness examination, polygraph examination, psychological evaluation as well as other specific conditions.

Again, Thank you for your interest in employment with the Veazie Police Department. If you have questions please don't hesitate to contact me.

CRIME PREVENTION IS EVERYBODY'S BUSINESS

Veazie Police Department Employment Application

Position applied for: _____

Date: _____

APPLICANT DATA:

Full Name:

Date of Birth

Last

First

Middle

Address:

Street

City

State

Zip

Phone: _____ Mobile: _____ E-Mail Address: _____

Social Security #

Driver's license # : _____ State: _____

Date available to start: _____

Have you ever worked for Veazie Police Department? Yes No If yes, when? _____

Are you a citizen of the United States? Yes No If not do you have work papers? Yes No

Type of employment desired: Full-time Part-time

Have you ever pled "guilty" or "no contest" to or been convicted of a crime? Yes No

If yes, give dates and details:

Answering yes to these questions does not constitute an automatic rejection of employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be consideration.

Programs, services and employment are available equally to everyone. Please inform the Chief of Police if you require reasonable accommodation to the application or interview.

EDUCATION:

High School: _____ Number of Years Completed: _____
 Address: _____ Did you graduate? Yes No
 Major: _____ GPA: _____

College/University: _____ Number of Years Completed: _____
 Address: _____ Did you graduate? Yes No
 Major: _____ Degree: _____
 GPA: _____

Other: _____ Number of Years Completed: _____
 Address: _____ Did you graduate? Yes No
 Major: _____ Degree: _____
 GPA: _____

REFERENCES:

Please furnish the names, addresses and telephone numbers of two people to whom you are not related and by whom you have not been employed:

Name: _____ Phone #: _____
 Address: _____
 Street City State Zip

Name: _____ Phone #: _____
 Address: _____
 Street City State Zip

SUMMARIZE YOUR SPECIAL SKILLS OR QUALIFICATIONS:

PREVIOUS EMPLOYMENT (begin with most recent positions):

Dates of Employment: **From:** _____ **To:** _____

Firm: _____ **Position(s) Held:** _____

Address:

Street _____ City _____ State _____ Zip _____

Phone: _____ Supervisor _____ Title: _____

Responsibilities:

Starting Salary and Title: _____ May we contact Yes

Ending Salary and Title: _____ reference? No

Dates of Employment: **From:** _____ **To:** _____

Firm: _____ **Position(s) Held:** _____

Address:

Street _____ City _____ State _____ Zip _____

Phone: _____ Supervisor _____ Title: _____

Responsibilities:

Starting Salary and Title: _____ May we contact Yes

Ending Salary and Title: _____ reference? No

Dates of Employment: **From:** _____ **To:** _____

Firm: _____ **Position(s) Held:** _____

Address:

Street _____ City _____ State _____ Zip _____

Phone: _____ Supervisor _____ Title: _____

Responsibilities:

Starting Salary and Title: _____ May we contact Yes

Ending Salary and Title: _____ reference? No

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquires of my personal, employment, educational, financial, or medical history and other related matters as may be necessary for an employment decision. I hereby release employers, schools or persons from all liability in responding to inquires in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: _____

Date: _____